

MINUTES
Mack Middle School
School Organizational Team Meeting
Principal's Virtual Meeting
1-31-2022
3:00 pm via Google Meet
<https://meet.google.com/dpc-upvv-omp>

Please be advised that the meeting was recorded.

SOT Members Present:

Betsy Gillis, President
Cynthia Daniels, Vice President
Jordan Cooper, Parent
Rosalia Bautista, Parent
Gail Garrett - Support Staff
Roxanne James, Principal

Also Present

Brentley Garbutt, Vice Principal
Candance Aplin, Vice Principal
Christina Murray-Baker

School Performance Plan (SPP) Mrs. Baker

- **Presented SPP to SOT Team**
- **Forwarded to Regional Leadership and the Clark County School District (CCSD) for approval**
- **Regional Leadership and CCSD Approved**

Status Check

1st Goal

- **ELL/Arts/Math - 6/7 Graders**
- **MAP Rating “Strong”**

- Math/English - Exceeded expectations of Winter scores

2nd Goal

- Work with Carnegie learning blocks in Math
- Monitor fluency strategies in Language Arts (Started in September)
- Ensure continual support from Carnegie and CCSD for Math

3rd Goal

- Support 8th graders across the curriculum
- Increase student achievement in Science and History
- Utilize fluency strategies

4th Goal

- Increase student engagement through Project Based Learning (PBL)
- All teachers will continue to apply Korda and Buck Institute learning strategies

5th Goal

- Increase percentage of students that feel a sense of belonging
- Winter Panorama Survey Improvement Strategy
 - Implement Student Led Conferences (SLC) Overdue--Rated "At Risk"
- Improve teacher success with virtual SLC
 - Review MAP Scores
 - Discuss PBL Projects
- 2nd Panorama Survey--Spring 2022

Lessons Learned

- Teachers have different levels of training
- All teachers have not been trained

- Buck Institute professional training preferred rather than a “Train the Trainer” approach
- Additional Buck Institute training required for teachers

**\$14,000 was paid to Buck Institute last Fall which included training all teachers over three years.*

- Utilize 7AM (Extra Incentive) - Improvement Tool
- Review panorama results with peers and how to use the information
- Schedule SLC early
- Collect data
- Engage in conversations with the students during ICU and at all times

The SPP is submitted to Regional Leadership for approval and will be posted on Jerome Mack Middle School’s website on 10 Mar 2022.

Title I Budget Mrs. Baker

- Funds class size reduction (student to teacher ratio)
- Fund Parent Night(s)--1% of budget
- Funds approximately nine teachers (Math/English–Graded Content)

School Budget (Tentative) Mrs. Garbutt

**The CCSD software budget tool is not fully functioning today. Therefore, the budget discussed today is based on estimates not the actual budget numbers to date. The budget is due 11 Feb 2022.*

Estimated Budget **\$599,995**

Assistant Principal (AP) 143,624

OR	Approximate 11,000 (Difference)
Coordinator	133,574

Prep Buys	121,000
Operating Budget	100,000
Supplies	<u>138,000</u>

Hiring Options Mrs. Garbutt

Hire an Assistant Principal (AP) or Coordinator; Lose an Advocate position in the Mack Center. This is a three-year commitment. If funding doesn't arrive at the start of the new school year, funding will be pulled from other areas in the budget to balance.

Wait to hire an AP until after the start of the new school year due to the anticipated opening of a Charter school near campus, potential lower student count, and district cuts. If we lose students and they return to Mack Middle School, the funding will not follow them.

Do not hire until the start of the next school year. Utilize the two existing Advocates and already stressed coworkers to assist until Count Day. At that point, we can determine if funding is available for hiring options above.

Role of the AP Position

The candidate would deal with disciplinary and attendance issues on campus in addition to other job responsibilities.

“WISH LIST ITEMS” Mrs. James

Some of the major items on the wish list were not approved by the District due to a lack of feasibility.

Other Concerns

- Unchartered territory with budget software glitches
- Uncertainty until start of new school year and Carryover funds
- Write “Justification” to hold funding to ensure we have money to hire an AP at the start of the new school year
- AP and Coordinator positions are three year commitments
- Personnel cuts to cover an AP or Coordinator position

The SOT team voted to hire an AP position prior to the beginning of new school year.

Meeting adjourned.

Next Meeting Agenda

Next meeting is tentatively scheduled for **February 14, 2022.**

